

September Intake Transport Form

Although the College is under no obligation to provide transport, it has always tried to offer an affordable and extensive bus service for all students within our catchment area. As you may know, this service is subsidised with the College covering approximately half the cost.

Students are, of course, free to travel to College using alternative arrangements, but if you wish to take advantage of our transport system, we must stress that this is an annual commitment to using the College transport and we cannot provide refunds to students who may use different transport arrangements on occasions.

Should you wish to change transport during the academic year, please notify the finance and general office in writing giving at least four week's notice.

Costs are revised on a yearly basis and notice of any increase is normally made in the last term of the academic year. Charges to students' accounts are made termly, in advance, with charges presently at £300.00 per student per year. Please see the finance section for further information on methods of payment.

The finance and general office will be able to provide you with further information on payment by standing order.



Transport Reply Slip

Please complete and return to the finance office

Student Name	
--------------	--

Bus Route (Colour & Number)		Pick-up Point (Number of Bus Stop)	
--------------------------------	--	---------------------------------------	--

I agree to pay for the costs of transport for the above named student using the following method of payment and will give 4 weeks notice in writing to the finance office of cancellation of use and inform the finance office of any change in responsibility for payment.

Annually in advance		Termly in advance		Monthly Standing Order	
---------------------	--	-------------------	--	------------------------	--

If your child does not require College transport please indicate below which alternative mode of transport they intend to use.

Own Transport		Taxi		Bicycle		On Foot	
---------------	--	------	--	---------	--	---------	--

Parent/Guardian signature		Dated	
---------------------------	--	-------	--

Office Use Only

Roll Number		Tutor Group	
-------------	--	-------------	--